Manitoba

Annual Report
1991 - 92

Manitoba Centennial Centre Corporation

For the Year ended March 31, 1992

July 24, 1992.

The Honourable Bonnie Mitchelson,
Minister of Culture, Heritage
and Citizenship,
118 Legislative Building,
Winnipeg, Manitoba.
R3C 0V8

Dear Madam Minister:

In accordance with Section 8 of the Centennial Centre Corporation Act, I hereby submit the Annual Report of the Corporation for the fiscal year ended March 31, 1992.

Yours sincerely,

Julian D. Benson,
Chairman,
Board of Director.

Att.

MANITOBA CENTENNIAL CENTRE CORPORATION
555 Main Street • Winnipeg, Manitoba R3B 1C3 • Tel: (204) 956-1360 Fax: (204) 944-1390

93-02457/

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year ended March 31, 1992

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THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1992

BOARD OF DIRECTORS

Chairman	-	Mr. Julian D. Benson
Vice-chairman	-	Mrs. Helen K. Steinkopf
Members	-	Mr. Leonard J. Dalman
	-	Mrs. Valerie G. Fraser
	-	Mr. Chrys W. Iwanchuk
	-	Mr. Victor F. Janzen
	-	Ms. Motria U. Kydon
	-	Mrs. Edna M. Mulder
	-	Mr. Roy B. Read
	-	Mr. Norbert Schuster
	-	Mrs. Libby R. Zivot

ADMINISTRATION

Executive Director	-	Mr. J. C. Walton
Manager - Concert Hall	-	Mr. D. L. Perko
Assistant Manager - Concert Hall	-	Mr. K. A. McLeod
Controller	-	Mr. J. F. Derin
Property Manager	-	Mr. E. A. Solinske
Plant Superintendent	-	Mr. A. W. Heller

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1992

During the 1991/92 fiscal year, the Board of Directors met on seven occasions.

Organization and Administration

The organizational and administrative structure of the Corporation follows the pattern established in prior years.

The Corporation's activity includes the administration of the Centennial Concert Hall and its related services as well as the maintenance and development of the buildings and properties of the Centennial Centre. In addition to the Concert Hall, the Centre includes: The Manitoba Museum of Man and Nature, the Planetarium, the Manitoba Theatre Centre, the Warehouse Theatre, the Artspace building, three surface parking lots, an underground parkade and 11 Lily Street which houses the Museum's Extension Services van, the Heritage Conservation Services travelling lab, the sculpter's studio, temporary exhibit and general storage as well as the Planetarium's sound studio.

New agreements with the International Alliance of Theatrical Stage Employees and the Manitoba Government Employees' Association (Centennial Centre Component) have been re-negotiated; they will expire on August 20, 1994 and March 18, 1995 respectively.

Operations

The operating program continues to strive for a high standard of building services and maintenance. Preventative plant maintenance programs are on-going and new programs for better services and cost effectiveness, particularly in areas involving energy costs, are emphasized wherever possible. Liaison with various departments and agencies of the provincial government continues to assist in the operation of the Centre.

Centennial Concert Hall

Utilization of the Concert Hall continues to be extensive. In the fiscal year there were 259 performances compared to 243 in the previous year. A decrease in activity is expected in the next fiscal year due to its closure during the months of July and August for the seat replacement project. However, the Concert Hall remains one of the businest facilities of its kind in Canada and it is hoped that this utilization pattern will continue. A comparative schedule of events and attendance figures is attached to this report.

Other Activities of the Centre

In addition to the activities related to the Concert Hall, the Centre features a variety of programs and presentations in the visual and performing arts. While these are served by the Corporation, they are reported on by the organizations responsible for their administration (Museum of Man & Nature, Manitoba Theatre Centre, etc.).

Capital Program

During the year, a total of $3,122,112 was expended on capital projects. The amount financed from capital grants from the Province of Manitoba was $3,122,112. A summary outlining the capital program is included in the attached financial statements.

The Manitoba Centennial Citizens' Campaign

The activity of the Campaign account is set out in the notes of the attached financial statements.

The Manitoba Centennial Foundation of the Future

As described in previous reports, the Foundation was established by the Centennial Corporation in 1969 with $10. being allocated for each child born on the six specified Manitoba Centennial days during 1970. There were 305 children born on these days and therefore the Foundation began with $3,050. As indicated in the notes of the attached financial statements, the Fund at March 31, 1992 amounted to $24,943.

Financial Administration

The report of the Provincial Auditor, along with the accompanying financial statements is attached to this report. Some highlights from the financial operations include:

- Revenues, grant and recoveries exceeded expenditures by $78,063. This saving was allocated to the funds retained for working capital.

- Operating revenues increased by $274,803 or approximately 22.8%. The increase in revenues was related to an increase in Concert Hall activity and ancillary operations.

- The operating grant for the year was approved by the Province of Manitoba in the amount of $2,162,800.

- The decrease in overall operating costs totals $130,285 (a 3.4% decrease). The following items account for the more significant changes.

  - Salaries and Employment Benefits

    - from $2,453,700 to $2,476,500, an increase of $22,800 or .9%.

    A breakdown of these costs reveals the following:

	1991/92	1990/91	Increase	%
Salaries	2,201,000	2,199,000	2,000	.1
Employment Benefits	275,500	254,700	20,800	8.2
TOTALS	2,476,500	2,453,700	22,800	.9

The category "employment benefits" includes the employer share of pension costs, Canada pension, unemployment insurance and group life premiums, dental and long-term disability coverage.

  - Utilities

    - from $640,600 to $592,100, a decrease of $48,500 or 7.5%.

    - reduction in costs due to a full year on the Centre's own heating plant, direct gas purchasing, reduced operating hours of the chilled water plant and the use of more efficient power equipment.

The foregoing two items now constitute 82% of operating costs. Salaries and benefits increased to 66% and utilities decreased to 16%.

- A count of staff numbers is summarized. It illustrates that staffing levels are being maintained at a consistent level.

MCCC

MANAGEMENT'S REPORTING RESONSIBILITY

The accompanying financial statements of the Corporation and other information in this annual report, are the responsibility of management and have been approved by the Board of Directors.

The financial statements have been prepared by management in conformity with the accounting policies set out in Note 3 to the financial statements. The financial statements include some amounts that are based on best estimates and judgements. Financial information contained elsewhere in the annual report is consistent with that in the financial statements.

Management of the Corporation, in furtherance of the integrity and objectivity of data in the financial statements, has developed and maintains a system of internal accounting controls. Management believes that this system of internal accounting controls provides reasonable assurance that financial records are reliable and form a proper basis for preparation of financial statements and that assets are properly accounted for and safeguarded.

The financial statements have been examined and reported upon by the Provincial Auditor.

J. Frank Derin
Controller

John C. Walton
Executive Director

MANITOBA CENTENNIAL CENTRE CORPORATION
555 Main Street • Winnipeg, Manitoba R3B 1C3 • Tel: (204) 956-1360 Fax: (204) 944-1390

Office of
the Provincial Auditor

905 - 386 Broadway
Winnipeg, Manitoba, CANADA
R3C 3R6

AUDITOR'S REPORT

To the Legislative Assembly of Manitoba

We have audited the balance sheet of The Manitoba Centennial Centre Corporation as at March 31, 1992 and the statement of revenues and expenditures and funds retained - general fund and the statement of capital projects for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In accordance with The Manitoba Centennial Centre Corporation's accounting policy, as described in Note 3, the actuarial pension liability of $2,502,500 as at March 31, 1992 and the related pension expenditure have not been recorded in these financial statements. This accounting policy is consistent with that of prior years, however it does not result in fair presentation. If the actuarial pension liability and the related pension expenditure had been recorded in these financial statements, liabilities as at March 31, 1992 would have been increased by $2,502,500 (1991 - $2,248,400), funds retained - general fund as at March 31, 1992 would have been decreased by $2,502,500 (1991 - $2,248,400), salaries and employee benefits expenditures for the year ended March 31, 1992 would have been increased by $254,100 (1991 - $232,300) and excess of revenues over expenditures for the year ended March 31, 1992 would have been decreased by $254,100 (1991 - deficiency of revenues over expenditures would have been increased by $232,300).

In our opinion, except for the failure to record the information referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 1992 and the results of its operations for the year then ended in accordance with the accounting policies stated in note 3 to the financial statements.

W. Johnson.

Winnipeg, Manitoba
May 28, 1992

W. A. Johnson, CA
A/Assistant Provincial Auditor

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Balance Sheet

as at March 31, 1992

(with 1991 figures for comparison)

	1992	1991
ASSETS		
General Fund		
Cash	$ 96,553	$ 268,662
Term deposits - Province of Manitoba	463,164	144,766
Accounts receivable	185,180	116,305
Capital grants recoverable, Province of Manitoba	437,072	334,474
Inventory, at cost	25,888	19,286
Prepaid expenses	17,411	20,420
	1,225,268	903,913
Restricted Funds		
The Maitland Steinkopf Youth Fund		
Term deposit - Province of Manitoba	60,910	62,856
The Manitoba Centennial Citizens' Campaign Trust Fund		
Cash	970	1,448
Term deposit - Province of Manitoba	19,667	18,229
	20,637	19,677
The Manitoba Centennial Foundation of the Future Fund		
Term deposit - Province of Manitoba	24,943	22,297
	$ 1,331,758	$ 1,008,743
LIABILITIES AND FUNDS RETAINED		
General Fund		
Accounts payable and accrued liabilities	$ 788,135	$ 646,073
Accrued vacation pay	170,934	189,718
Construction holdback payable	120,362	-
Deferred income and rental deposits	6,130	6,478
Provision for deductible costs on insurance claims (Note 5)	15,000	15,000
Funds retained	124,707	46,644
	1,225,268	903,913
Restricted Funds (Note 6)		
The Maitland Steinkopf Youth Fund		
Grants payable	2,723	2,074
Funds retained	58,187	60,782
	60,910	62,856
The Manitoba Centennial Citizens' Campaign Trust Fund		
Funds retained	20,637	19,677
The Manitoba Centennial Foundation of the Future Fund		
Funds retained	24,943	22,297
	$ 1,331,758	$ 1,008,743

The accompanying notes are an integral component of these statements.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Statement of Revenues and Expenditures and Funds Retained - General Fund

for the year ended March 31, 1992
(with 1991 figures for comparison)

	1992	1991
Revenues		
Rentals		
Concert Hall	$ 545,488	$ 413,729
Office space	29,012	46,769
Restaurant facilities	55,510	54,077
Bar and concession sales	338,787	222,471
Parking fees	420,039	392,927
Checkroom fees	30,302	26,625
Investment income	51,487	44,061
Miscellaneous income	6,547	1,710
	1,477,172	1,202,369
Province of Manitoba grant	2,162,800	1,703,400
Recoveries of expenditures		
Museum of Man and Nature	-	700,092
Others	165,227	143,889
	165,227	843,981
Total revenues, grant and recoveries	3,805,199	3,749,750
Expenditures - per schedule		
Administration and general	449,842	449,018
Bar and concession operations	198,057	145,407
Host services and special projects	271,868	271,436
Building services and maintenance	1,942,026	2,110,740
Parking services	203,957	201,491
Security services	387,220	435,321
Stage operations	274,166	244,008
Total expenditures	3,727,136	3,857,421
Excess (deficiency) of revenues over expenditures	78,063	(107,671)
Funds Retained, beginning of year		
As previously stated	236,362	320,509
Adjustment for change in accounting policy (note 4)	(189,718)	(166,194)
Funds Retained, beginning of year, restated	46,644	154,315
Funds Retained, end of year	$ 124,707	$ 46,644

The accompanying notes are an integral component of these statements.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Statement of Capital Projects

for the year ended March 31, 1992
(with 1991 figures for comparison)

	1992	1991
Capital expenditures		
Air-handling system - back stage	$ 18,099	$ 18,479
Box office renovation	-	12,555
Building envelope - Concert Hall	2,170,581	126,441
Building envelope - Museum	202,179	-
Central HVAC upgrade	49,444	30,662
Chandeliers	-	6,545
Choral risers	-	25,145
Concert Hall refurbishment	85,444	99,347
Cooling coil replacement	-	23,304
Drapes - Concert Hall	-	16,508
Equipment and furnishings	69,428	68,897
Heating plant	-	1,046,165
Museum - refurbishment	82,684	77,674
Orchestra shell lighting	29,653	-
Parkade exhaust system overhaul	9,905	-
Parkade floor	-	120,507
Planetarium auditorium - seats and lighting	-	35,448
Radios	10,804	-
Roof repairs	-	145,696
Stage lighting system	161,360	142,046
Stage rigging	190,064	39,102
Stage sound	38,240	165,031
Systems motor controls	-	76,783
Wheelchair lift/ramp	4,227	-
	3,122,112	2,276,335
Capital grants - Province of Manitoba		
Received during the year	2,685,040	1,941,861
Recoverable	$ 437,072	$ 334,474

Capital commitments (note 7)

The accompanying notes are an integral component of these statements.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1992

1. Nature of the Corporation's Operations

The Centennial Centre Corporation was established in 1968 for the development and management of the permanent arts centre in the City of Winnipeg as the principal memorial in the Province to the centennial anniversaries of the Confederation of Canada and the inclusion of Manitoba as a Province. Its aims and objectives are to maintain and enhance the properties and facilities available to organizations and individuals involved in various elements of the visual and performing arts.

2. Properties of the Centre

The Corporation oversees the properties of the Centre on behalf of the Province of Manitoba. Under terms of an August 1, 1985 agreement, the Province sold the lands and buildings of the Centre to Manitoba Properties Inc. (MPI). At March 31, 1992 registered titles to these properties are being held for MPI by the Province of Manitoba pursuant to trust agreements. The Province makes annual rental payments of $1,838,749 to MPI in respect of the Concert Hall, parkade, parking lots and other buildings. These properties are made available at no direct charge to the Corporation.

3. Accounting Policies

(a) The Corporation's financial statements have been prepared using the accrual basis of accounting, except for capital acquisitions and pension payments.

Capital projects and major expenditures are recognized as operating expenditures in the current year after deducting capital grants funded by the Province of Manitoba as reflected in the Statement of Capital Projects.

Pension payments are recognized as operating expenditures only as payments are made under provisions of The Manitoba Civil Service Superannuation Act. The provisions of this Act require the Corporation to contribute 50% of the pension payments being made to retired employees. A provision has not been made in the accounts of the Corporation to fund current or past service obligations to the Civil Service Superannuation Fund. Based on an actuarial report prepared at December 31, 1989, the unfunded liability for the Corporation's employees calculated on an indexed basis, amounted to $2,502,500 as at March 31, 1992 (1991 - $2,248,400).

(b) The cost of rental payments made by the Province of Manitoba as outlined in note 2 is not reflected in these financial statements.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1992

4. Accounting Policy Change

During the year, the Corporation changed the method of accounting for vacation pay expenditure. In fiscal years to March 31, 1991, the Corporation recognized vacation pay expenditure on a cash basis. Beginning in the 1992 fiscal year, the Corporation has recognized vacation pay expenditure on an accrual basis. This change in the method of accounting for vacation pay expenditure increased the excess of revenues over expenditures for the year ended March 31, 1992 by $18,784 and increased the deficiency of revenues over expenditures for the year ended March 31, 1991 by $23,524. The Funds Retained at beginning of year at April 1, 1991 and 1990 have been decreased by $189,718 and $166,194 respectively as indicated in the Statement of Revenues and Expenditures and Funds Retained - General Fund.

5. Provision for Deductible Costs on Insurance Claims

The insurance program of the Corporation contains a deductible clause requiring the Corporation to pay the first $5,000 on any one claim with a maximum of $15,000 in any one year. The Corporation has set aside a provision of $15,000 and, as long as the conditions of the insurance coverage are unchanged, it will be maintained at this level.

6. Restricted Funds

Restricted Funds established and managed by the Corporation are as follows:

(a) The Maitland Steinkopf Youth Fund

In 1972, the Corporation established the "Maitland Steinkopf Youth Fund" with an original allocation of $25,000. The major purpose of this fund is to promote cultural opportunities for Manitoba youths at reasonable costs.

Summary of Transactions

	1992	1991
Investment income	$ 5,140	$ 7,461
Grant expenditures	7,735	5,761
Excess (deficiency) of investment income over grant expenditures	(2,595)	1,700
Funds retained, beginning of year	60,782	59,082
Funds retained, end of year	$ 58,187	$ 60,782

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statments
March 31, 1992

(b) The Manitoba Centennial Citizen's Campaign Trust Fund

The Corporation established the 1967 and 1970 campaigns to raise funds for the purpose of building the Centennial Centre and other cultural facilities in the Province of Manitoba.

Summary of Transactions

	1992	1991
Investment income	$ 1,611	$ 2,247
Administration expenditures	651	1,399
Excess of investment income over administration expenditures	960	848
Funds retained, beginning of year	19,677	18,829
Funds retained, end of year	$ 20,637	$ 19,677

(c) The Manitoba Centennial Foundation of the Future Fund

In 1969, the Corporation established the "Foundation of the Future Fund" in recognition of Manitoba's centennial year. The terms of the Foundation's establishment provide that the Board of Directors of the Foundation will be composed of children born on six special dates in the year 1970. Based on the number of children born on these dates, the Corporation allocated $3,050 to the Fund. The Board of Directors is to meet on July 15 in the year 2000 when the use of the Fund is to be determined.

Summary of Transactions

	1992	1991
Investment income	$ 2,646	$ 2,109
Funds retained, beginning of year	22,297	20,188
Funds retained, end of year	$ 24,943	$ 22,297

7. Capital Commitments

The Corporation has contractual commitments of $452,005 to complete various capital improvements. This amount is fully recoverable from the Province of Manitoba.

8. Comparative Figures

Certain prior year comparative figures have been reclassified to conform with the current year's presentation.

THE MANITOBA CENTENNIAL CENTRE CORPORATION
Schedule of Expenditures

for the year ended March 31, 1992
(with 1991 figures for comparison)

	1992	1991
Administration and general		
Salaries and employee benefits	$ 324,030	$ 306,830
Insurance	21,794	26,283
Telephone and fax	14,847	15,914
Printing and stationery	7,296	6,912
Audit	10,940	18,685
Other	15,354	19,693
Payroll service	5,781	5,368
Health and post secondary education tax levy	49,800	49,333
	449,842	449,018
Bar and concession operations		
Salaries and employee benefits	72,963	55,668
Cost of beverages sold	113,810	72,201
Other	11,284	17,538
	198,057	145,407
Host services and special projects		
Salaries and employee benefits	233,945	165,717
Other	37,923	105,719
	271,868	271,436
Building services and maintenance		
Salaries and employee benefits	1,126,382	1,200,760
Light, power and water	401,936	403,124
Heat	190,152	237,429
Repairs, maintenance and supplies	143,451	163,832
Minor capital expenditures	-	38,414
Other	80,105	67,181
	1,942,026	2,110,740
Parking services		
Salaries and employee benefits	89,960	91,066
Agency fees and expenditures	110,175	103,410
Other	3,822	7,015
	203,957	201,491
Security services		
Salaries and employee benefits	383,830	428,409
Other	3,390	6,912
	387,220	435,321
Stage operations		
Salaries and employee benefits	245,365	205,218
Repairs, supplies and equipment	28,801	38,790
	274,166	244,008
Total expenditures	$ 3,727,136	$ 3,857,421

MANITOBA CENTENNIAL CENTRE CORPORATION
CONCERT HALL

MONTHLY COUNT OF PERFORMANCES AND ATTENDANCE - LAST FIVE YEARS

	1987/88		1988/89		1989/90		1990/91		1991/92	
	Perf.	Attend.	Perf.	Attend.	Perf.	Attend.	Perf.	Attend.	Perf.	Attend.
April	17	25,974	21	28,450	23	33,663	21	28,029	18	24,741
May	24	37,551	20	24,277	21	26,394	21	26,290	25	34,351
June	14	12,462	26	24,650	19	20,114	19	21,228	13	17,761
July	5	5,204	3	460	3	286	8	7,025	35	68,603
August	6	5,572	14	9,990	19	35,035	3	301	12	20,849
September	22	33,032	14	18,197	24	37,345	16	25,750	15	21,968
October	32	40,899	30	36,483	26	39,465	31	39,387	24	30,667
November	23	36,647	25	35,566	26	37,229	23	34,087	25	30,575
December	24	35,047	23	31,865	27	41,354	28	38,200	26	40,992
January	25	31,778	26	36,529	23	32,174	24	29,025	25	32,317
February	24	34,341	21	27,776	23	37,469	18	22,044	22	31,428
March	28	33,677	39	44,178	35	42,345	31	38,779	19	23,735
	244	332,184	262	318,421	269	382,873	243	310,145	259	377,987

ANNUAL COUNT OF PERFORMANCES AND ATTENDANCE

Year	Performances	Attendance	Year	Performances	Attendance
1968-69	192	329,522	1980-81	270	372,498
1969-70	200	298,529	1981-82	277	346,588
1970-71	275	360,958	1982-83	256	336,821
1971-72	249	370,633	1983-84	254	350,579
1972-73	270	430,077	1984-85	250	323,014
1973-74	290	444,759	1985-86	247	302,383
1974-75	299	438,088	1986-87	235	301,452
1975-76	289	415,532	1987-88	244	332,184
1976-77	256	354,172	1988-89	262	318,421
1977-78	265	359,297	1989-90	269	382,873
1978-79	263	338,216	1990-91	243	310,145
1979-80	238	307,063	1991-92	259	377,987

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Summary of Staff

For the Year ended March 31, 1992
(Compared to March 31, 1991)

	1990/91			1991/92		
	Full-time	Part-time	Total	Full-time	Part-time	Total
Operating Staff (Equivalent Full-time)						
Administration	7.0	.8	7.8	7.0	.8	7.8
Front of House	2.0	-	2.0	2.0	-	2.0
Stage Operations	3.0	.8	3.8	3.0	.9	3.9
Building Services	25.6	6.7	32.3	25.6	3.3	28.9
Plant Maintenance	10.0	.3	10.3	10.0	-	10.0
Security & Parking	16.4	3.2	19.6	16.4	2.7	19.1
Totals	64.0	11.8	75.8	64.0	7.7	71.7

Concert Hall "Front of House" (Part-time Staff Numbers)		
Hosts	85.0	80.0